

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday April 3rd, 2008

7:00 p.m.

Huntsville Town Hall

Present: Mayor James McKay
Council Member Richard Sorensen
Council Member Max Ferre'
Council Member Jim Truett
Council Member Steve Johnson
Legal Council Jerald Engstrom
Clerk/Recorder, Gail Ahlstrom

Citizens: Deputy Chatelain Brandi Hammond Larry McBride
Alan Clapperton Carol Stoker Franco Mortarotti
Mary Stirland Ron Gault Carson McKay
Judy Gault John Posnien Tim Hansen
Bill White

Mayor McKay called the meeting to order. The Mayor welcomed all the visitors in attendance this evening. There is a full quorum present tonight.

The pledge was led by CM Johnson.

Mayor McKay asked if there would be any objection from the council, to moving a couple of items on the agenda around. Larry McBride and Alan Clapperton would both like to address the council.

Discussion and/or action on Balloon Festival proposal: (Larry McBride)

Larry McBride, the Ogden Valley Balloon Festival Chairman, approached the council to request the use of the Huntsville Town Park again this year. The Balloon Festival will be held Aug, 15, 16, and 17th. They plan to do balloon launches at the Wolf Creek Resort. They would like to use the park on Friday and Saturday, but not on Sunday. They plan to schedule the events similar to last year. They want to schedule Huntsville Park from about 2:00 – 7:00 p.m. Friday and the full day on Saturday, from 9:00-7:00 p.m. A clean-up crew kept the park spotless last year. They will have kid's activity balloons, climbing wall, antique car show, food vendors, and live entertainment throughout the entire day. Chris Wilkerson will organize the art festival, and there will be arts and craft booths. They would like to have a tethered balloon in the center of the park to provide balloon rides. Larry requested the use of the park again this year.

CM Sorensen asked what other venues would be used throughout the valley. Larry answered that only two venues, Huntsville Town Park, and Wolf Creek Resort. This is the same as last year.

Larry replied that Friday morning there will be balloon launches at the Wolf Creek Resort, then beginning at 2:00 p.m. the activities will shift to the Huntsville Park, then the scene shifts back to Wolf Creek Resort for an evening concert. This similar schedule takes place on Saturday, with activities beginning a little bit earlier in the day at Huntsville. Sunday morning balloons launch at Wolf Creek and then it's over, there will be no activities in Huntsville Park on Sunday. Chris' location didn't work well for this event. Larry reported that last year they experienced weather problems and were only able to donate \$400. They have budgeted \$800 to donate to Huntsville Park if all goes well this year. There will be live music all day long, with over a hundred artists planned. CM Truett stated that the Balloon Festival did a great job with the clean up last year, and wanted to remind Larry that we don't like vehicles driving on the park.

Larry commented that the only cars that were driven onto the park were the antique cars, they made sure they knew where the sprinkler heads were. The antique cars come up on Saturday where they are judged, and then they head out shortly after. CM Sorensen mentioned that a big issue this year is that the southwest corner of the park will be all new grass. Depending on how the grass is doing the town may not want vendors on the new grass. Mayor McKay expressed concern that has been raised by residents is that they would like large events limited. Other than the 4th of July, the Balloon Festival is the only other event that was hosted by the town besides sporting activities. John Posnien asked why they aren't using Eden Park, it's a county park. The idea is that it's the Ogden Valley Festival not just the Eden Festival. Larry replied that the Eden people weren't interested in hosting the event. Ron Gault commented on the town survey that was conducted, when the question was asked, everyone was in favor of town events, and against large events.

CM Sorensen asked where the money that is generated from the event goes. Larry replied that this is a non-profit organization. The Ogden Rescue Mission provides the food. If there is money left over the proceeds go to the Ogden Rescue Mission. Last year there wasn't any money left over. In previous years the Ogden Valley Pathways received some of the money, most goes to charity. Tim Hansen stated that they did a very good job in taking care of the park and cleaning it up. CM Sorensen stated he has been one of the harshest critics of allowing events in the park, but felt that the Balloon Festival did a good job in taking care of and cleaning up the park. **CM Sorensen made a motion to allow the Ogden Balloon Festival use of the Huntsville Town Park on a one time basis to be renewed annually.** CM Ferre' seconded. All votes aye.

Roll Call:	Mayor McKay	Yea	CM Sorensen	Yea
	CM Ferre'	Yea	CM Johnson	Yea
	CM Truett	Yea		

Alan Clapperton: Discussion on purchasing fireworks for the 4th of July:

Alan Clapperton mentioned that the time is approaching when he needs to be ordering the fireworks for the 4th of July. He is asking the town to support his request to fund this firework display. The last three years the town has allocated \$4,000. As time goes by the cost has increased. For a show comparable to three years ago it will cost the town \$4,500, for 403 shells. All of the money for the fireworks was donated last year. Alan has been very happy with the supplier, Fireworks America, which also provides primary liability insurance. Utah Governments Trust also provides firework insurance.

CM Truett brought up the problem with the illegal fireworks that were shot off in the park a couple years ago. A lady got her head cut by a piece of debris from an illegal firework. Alan thought it might have been debris from a Roman Candle, which is not part of the town's show. CM Truett asked how we can stop people from shooting off illegal fireworks in the park. Deputy Chatelain mentioned that last year, the deputies that were assigned to work the town's celebration, were asked to patrol a two block radius of the park. Alan stated that the problem is in the crowd at the park. It would be best to have Deputies walking the crowd line actually taking stern measures with the crowd. CM Truett suggested making an announcement at the dance prior to the fireworks. Mr. Engstrom asked if people can be arrested for illegal fireworks. Deputy Chatelain stated that they would probably just site them. Like with most matters police like to take a pro-active approach to disciplining the public. Deputy Chatelain suggested adding a section to the town ordinance in regards to park restrictions and fireworks. Ron Gault reported that there is nothing in the ordinance right now about fireworks but the council is still working on this ordinance and this is something that could be added. Last year there was a ban on all fireworks throughout the whole valley. The biggest show Alan has shot was 406 shells, three years ago. **CM Sorensen made a motion to appropriate \$4,500 for the firework show, for Huntsville Town's 4th of July Celebration.** CM Ferre' seconded. All votes aye. Motion does pass. Mayor McKay personally and for the council, thanked Alan and his family for the wonderful job they have done in putting on the firework show for so many years.

Roll Call:	Mayor McKay	Yea	CM Sorensen	Yea
	CM Ferre'	Yea	CM Johnson	Yea
	CM Truett	Yea		

Alan Clapperton reported that the Weber Fire District just purchased a brand new ambulance and it will be stationed at the Huntsville Fire Station.

Department Reports:

***Mayor McKay:**

Set date for Second Public Hearing on CDBG project:

Mayor McKay announced that the town has been awarded a CDBG grant for project year 2008. As part of that process, the town needs to hold a second public hearing. The public hearing will identify more clearly the amount of money and specifics on the project. Then the council takes action to authorize signatures that will be needed and to appoint the project manager. Mayor McKay made a motion to set the date for the second public hearing on the CDBG project for April 17th at 7:00 p.m. CM Johnson seconded. All votes aye. Motion does pass.

Roll Call:	Mayor McKay	Yea	CM Sorensen	Yea
	CM Ferre'	Yea	CM Johnson	Yea
	CM Truett	Yea		

The Mayor reported that he and Gail recently attended a training meeting on the laborious paper work process, that is required with a CDBG grant. Basically the plan is to file the final application with the state by May 2nd. Now that the town has been awarded the grant, we have to go through a more extensive process. Gail is currently working on this final application. The next step is holding the second public hearing. The contract with the state will need to be finalized by July 11th.

An environmental impact study also has to be conducted. This will be a multi-year grant, with funds available after July 1st. The engineering will be done this year, and the project will be put out for bid somewhere around the first of the year with construction planned for next spring.

Discussion and/or action on Boyd Farr subdivision mylar:

Mayor McKay reported that recently Boyd Farr sold a portion of his property located on 200 south. The town's standing policy is that it won't accept a mylar until it has been reviewed by the Weber County Surveyor to be assured that it is accurate. They noticed that there were a number of errors, so the mylar was given back to the petitioner. The council has now received the new mylar, it has been changed and meets all the requirements and has been approved by the W.C. Surveyor. Because they just dividing one lot off, it doesn't have to go through the entire subdivision process. All divisions of property are required to be done with a mylar so they can be appropriately filed with the county recorder's office. This procedure was put in place to help eliminate a lot of mistakes that have been made in the past.

The council reviewed the mylar. The major change to the mylar was that originally the subdivided property was on the east side of Boyd's property, now it is on the west side. There is property on both sides of Boyd's home. It does meet the town's requirements, as part of finalizing the process, the council needs to give authorization for signatures. The property has passed perk, and the utilities run along 200 south. When the building permit process takes place, the hookup fees will be charged. Secondary water, power and gas, telephone, are on this street and accessible to the property. Mr. Engstrom clarified whether the mylar needs to go back to the planning commission. **McKay made a motion to approve Boyd Farr's mylar and to authorize himself to sign on behalf of the town council, but not submit the mylar until the planning commission takes a final look and gives their approval of the mylar.** CM Truett seconded. All votes aye.

Roll Call:	Mayor McKay	Yea	CM Sorensen	Yea
	CM Ferre'	Yea	CM Johnson	Yea
	CM Truett	Yea		

***Council Member Sorensen:**

CM Sorensen amendment to the motion for Ogden Valley Balloon Festival:

CM Sorensen would like to make an amendment to the original motion of approval for the Ogden Valley Balloon Festival to use of the Huntsville Town Park. CM Sorensen would like to require the Balloon Festival committee submit to the town a list of all vendors and events to be presented and included within the use of the park prior to final approval, and what they are proposing to sell. **CM Sorensen restated and substituted the original motion to approve the Ogden valley Balloon Festival as requested, and ask that they submit a pending a list of all vendors and events to be presented and included within the use of the town park, and what they are proposing to sell prior to final approval.** CM Ferre' seconded. All votes aye.

Roll Call:	Mayor McKay	Yea	CM Sorensen	Yea
	CM Ferre'	Yea	CM Johnson	Yea
	CM Truett	Yea		

Discussion regarding storage area for CERT equipment:

CM Sorensen spoke with Darla Weston a few weeks ago, she mentioned that the CERT (Community Emergency Response Team) program needs a storage area to store blankets and emergency response equipment. Other communities have donated storage areas, and they were hoping that Huntsville Town could donate storage space for these items. CM Sorensen brought up the idea of using the portable building behind the town sheds. Mayor McKay thought this would be an excellent location to use for this purpose, it is a secure building. However, he would like to see an overall plan for this property. The town is short on storage space. The CERT program already has stretchers stored in the town shops. The Mayor thought the town could help them out with some storage, but would like to have some type of plan in place first.

Discussion and/or action on picnic tables for the 4th of July Celebration:

CM Sorensen mentioned that Kent Wangsgard is going to be in charge of the breakfast again this year. With all of the tables combined there are 50, Kent would still like to get 15 more tables for the breakfast. CM Sorensen reported that the breakfast alone brought in just under \$10,000. **CM Sorensen made a motion to purchase 15 Lifetime Product tables @ \$100.00 a piece.** He will also check Lifetime Tables in Clearfield to see if he might be able to work out some type of donation. CM Sorensen suggested the money for the tables could come out of the RAMP grant money. Tim Hansen mentioned that the storage area is pretty full already. Mayor McKay asked if there is really a need for that many tables. CM Ferre’ suggested cutting back to 10 tables. **CM Sorensen amended his motion to allocate \$1000 toward picnic tables for the 4th of July celebration, money will come from the RAMP grant.** CM Ferre’ seconded. All votes aye. Motion does pass.

Roll Call:	Mayor McKay	Yea	CM Sorensen	Yea
	CM Ferre’	Yea	CM Johnson	Yea
	CM Truett	Yea		

4th of July Update:

CM Sorensen updated the council on the 4th of July. He would like to encourage more local and valley families’ attendance.

CM Sorensen would like to change some of the times for the different events to spread things out more during the day. By adding more family events during the middle of the day. He was thinking about organizing a 6th grade baseball game between boys and girls. Kent Wangsgard has committed to do the breakfast. Mike Engstrom generously offered to be in charge the lunch. Colleen Burton will do the mini marathon again. CM Sorensen spoke with Colleen last night about reducing the fees for the mini marathon to accommodate families. Last year the fee was \$25. per person, of this fee \$5 went for a t-shirt and \$5 for the breakfast. They discussed giving a discount for additional family participants, so the fee would be \$15.00. The Grand Marshall needs to be selected. CM Sorensen would like to get nominations from town residents for the grand marshall, he will get a notice in the next town newsletter. The past few years the celebration was divided into morning, afternoon, and evening responsibilities between the council members. CM Sorensen would like to change this to have one councilmember over the food and booths, and one council over the auction; he would like to divide up the previous donors to the auction to spread out the solicitations.

Park Update:

CM Sorensen stated that he is hoping the snow will melt off the park soon, so they can get the hydro seeding done. He purchased a hose reel for the ice rink shack. Kim Garver will be hooking that up. This should help with the maintenance of the ice rink.

***Council Member Truett:**

Cemetery Update:

CM Truett was looking at the expenses coming in for snow removal this year due to the big snow year. There was a cost of \$3,300 for snow removal at the cemetery. There were problems his inter with the gate at the cemetery being locked.

CM Truett mentioned that he was saddened to hear that Vern Bronson passed away last week. Vern has done so much for this town over the years.

Department Reports:

CM Truett reported that next Tuesday night, April 8th at 7:00 p.m. is the secondary water meeting, at the Ogden Valley Library.

CM Truett reported that after May 1st citizens can get burn permits. Last fall there was a fire in the landfill and he doesn't think there will be a need to be a burn at the landfill this year.

***Council Member Ferre':**

Discussion and/or action on filling a Planning Commission position:

CM Ferre' mentioned that there is a vacant seat on the planning commission and the town has received four written applications, from people who are interested in serving, Suzanne Ferre', Sandy Hunter, Franco Mortarotti, and Jeff Holt. Tim Hansen and John Posnien turned in applications tonight. CM Ferre' asked about the alternate planning commission seat that the planning commission requested the town set up. The alternate commission member would only have power to vote if one of the voting members was unable to attend the meeting. Ron Gault stated that the Land Use Ordinance doesn't address whether the Planning Commission can have an alternate seat or not.

Mayor McKay recommended ordering the Planning Commission Handbook from the Utah League, for the commission members. Mr. Engstrom suggested the council move into an executive session or closed meeting. Mayor McKay recommended making copies of all the letters for the council, and then perhaps in an executive session the council will review these. The council can also call them in to be interviewed and from there go through the process. Generally this is an appointment process. **CM Ferre' made a motion to review the application letters, for the Planning Commission seat, in an executive session, following the adjournment of tonight's council meeting.** CM Johnson seconded. All votes aye. Motion does pass.

Roll Call:	Mayor McKay	Yea	CM Sorensen	Yea
	CM Ferre'	Yea	CM Johnson	Yea
	CM Truett	Yea		

Department reports:

CM Ferre' reported that there are a lot of pot holes showing up. CM Ferre' bought some cold patch and filled in some of the worst holes. If there is water in the pot holes they can't be worked on.

CM Ferre' mentioned that there are about 4-5 people who are way behind on their water bills. A couple have been on the books for years. Mayor McKay stated that he would be happy to review those with CM Ferre'. There is a system in place for dealing with these types of issues, they can work through them departmentally. Tim Hansen stated that the town has been very lenient with late water bills. Tim is the guy who does the actual shut offs. Late bills should be paid in full within 90 days. A payment plan should be in writing and signed by the offender, so they know what they have agreed to do. CM Ferre's concern is that with two of the offenders we might have to take them to court.

***Council Member Johnson:**

Set date for public hearing on Title 7: Impact Fees:

CM Johnson made a motion to set a date for a public hearing on Title 7: Impact Fees, April 17th @ 7: 10. CM Truett seconded. All votes aye. Motion does pass.

Set date for public hearing on Title 8: Trees and Use of Town Property:

CM Johnson made a motion to set a date for a public hearing on Title 8: Trees and Use of Town Property for April 17 @ 7:20. CM Truett seconded. All votes aye. Motion does pass.

Set date for work session on proposed Title 10: Culinary Water:

CM Johnson made a motion to set a date for a work session on the proposed Title 10: Culinary Water ordinance, for April 17 @ 6:00 p.m. prior to the regular town council meeting. Ron Gault will email copies of proposed ordinance to everyone prior to this meeting. CM Sorensen seconded. All votes aye. Motion does pass.

Discussion on joint work session with Planning Commission, held March 27, 2008:

CM Johnson reported on the joint work session held with the planning commission. A presentation was done by a company called Goodborro. Their organization helps to facilitate the development of village communities. The presentation was led by Danny Mason, who is one of the owners; they presented a village concept of growth. Quite a few people attended the meeting. Danny recommended that the town should, in our own interest, aggressively participate in the growth whether it is through annexation or controlling density. Danny was giving the town ideas of what to do not telling us what to do. Danny provided several examples of completed projects his group has developed, most are back east, they are involved in a couple of developments here in Utah. Danny didn't offer specifically what town should do but offered to sit down with the town to plan potential growth, based on the desire and needs of the town. They offered their services pro-bono to the town.

CM Johnson came to the meeting with a preconceived idea of a high density development. CM Johnson was impressed with what was presented and thought it addressed real concerns as far as affordability for our children and older people being able to live in Huntsville. They talked about having smaller lots, with different types of densities within the same area.

CM Johnson felt it would be well worth while to talk to them again. CM Truett asked if they own property in Huntsville, they do not at this time. If they choose to be land owners it is contingent with and in cooperation with a town. Their big plug was to growth with grace. It's not a hurry up and sale project. The project takes about 15 years to complete.

The Mayor mentioned that last year Danny did a presentation in the valley and Rustin McKay attended it and thought the council should take a look at it. So, the Mayor, and former CM Stevenson met with Danny last fall. The Mayor felt that the town council and the planning commission owe it to the town to see if all, some, or none of these ideas are applicable for the town. Commissioner Zogmaster contacted the mayor and informed him that Danny did a presentation with Weber County, and she said that she was told that Danny's preference would be to work with Huntsville town if the town had an interest. If the town didn't then they would pursue working with the county. There would need to be a tremendous shift in zoning if the town or the county went with this type of village ideology. The Mayor thought it wise, in terms of planning perspective, to be open to understand what is available and to study it out and make correct decisions.

These types of decisions will be impactful for us and for future generations. Because of the imminent changes occurring around Huntsville, the town will need to decide whether we are going to participate or not. CM Johnson stated its how we are going to participate. Danny mentioned they would make available all draft ordinances and guide and assist the town through the process. Next step would be to sit down with them, and have them hear what the town's ordinances and expectations are. Goodborro would then put together a handout with suggestions for the development. It would be a good idea to set up a work session with Danny Mason and invite the planning commission for a joint meeting. Tim Hansen asked if there was anybody else who does this type of development to provide competition. Rustin McKay stated that he met Danny Mason about a year ago, when he attended one of his meetings here in the valley. Spencer Burton's wife is married to Danny's wife's sister.

New Business:

CM Truett thanked CM Sorensen for donating name plates for the council members to the town.

Discussion on budget:

Mayor McKay mentioned that the town, just with regular costs of running the town, has had a financial burden placed on it. One of the Mayor's responsibilities is to prepare and present a preliminary budget for the first meeting in May. The budget for the next fiscal year is not adopted until the public hearing in June. The Mayor requested to have the council meet with him to go over some over some of the items. Costs are accelerating and the town's revenue has been decreasing, as a result of this the town is not in the best shape. We will need to cut expenses or increase revenue. Sales tax is decreasing, this is happening through the budget. The Mayor would appreciate help on this matter. CM Ferre' is working to procure potential grant money for the roads. The council needs to aggressively pursue those types of things. The Mayor will be working with Ramona, have draft budget ready for the first meeting in May, and public hearings by June 21. CM Truett suggested having additional work session after the council meeting on April 17.

Citizens Comments:

Franco Mortarotti mentioned that the request for planning commission applications had a dead line of March 15.

Approval of Town Council Minutes for meeting held March 6th, 2008:

CM Truett made a motion to approve the minutes of the town council meeting held March 6th, 2008, as prepared. CM Johnson seconded. All votes aye. Minutes are approved. CM Sorensen abstained from voting.

Approval of Summary for meeting held March 6th, 2008:

CM Johnson made a motion to approve the summary of meeting held March 6th, 2008, as prepared. CM Ferre' seconded. All votes aye. Motion does pass. Summary is approved. CM Sorensen abstained from voting.

Approval of Work Session Minutes for meeting held March 6th, 2008:

CM Johnson made a motion to approve the work session minutes for March 6th, 2008, as prepared. CM Truett seconded. All votes aye. Minutes are approved. CM Sorensen abstained.

Approval of Work Session Minutes for joint meeting held March 27th, 2008:

CM Ferre' made a motion to approve the work session minutes for the joint meeting held March 27th, 2008, as amended. CM Sorensen seconded. All votes aye. Minutes are approved.

Approval of Bills for February, 2008:

There were questions on the bills, so they will be held over for the next meeting.

Mayor McKay mentioned that all item on the agenda have been addressed. CM Ferre' made a motion to adjourn. CM Johnson seconded. All votes aye.

Meeting adjourned at 9:00 p.m.

Gail Ahlstrom, Clerk/Recorder

James C. McKay, Mayor