

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, January 3rd, 2008

7:30 p.m.

Huntsville Town Hall

Present: Mayor James C. McKay
Council Member Richard Sorensen
Council Member Chris Stevenson
Council Member Jim Truett
Council Member Ron Gault
Legal Council Jerald Engstrom
Clerk/Recorder, Gail Ahlstrom

Citizens:	Max Ferre'	John Posnien	Bruce Ahlstrom	Angel Truett
	Deputy Chatelain	Laurie Allen	Brett Allen	Suzanne Ferre'
	Carson McKay	Ralph Keopple	Janet Keopple	Isaac Johnson
	Regan Sorensen	Dax Sorensen	Kylan Sorensen	Steve Johnson
	Kristin Johnson	Cooper Johnson	Cheyenne Johnson	

Mayor McKay called the meeting to order. There is a full quorum present tonight. The Mayor welcomed all the visitors and thanked them for their attendance tonight. Mayor McKay thanked Gail for putting all the food together for tonight's open house. The Mayor mentioned that prior to this meeting the council held a work session, at the work session they were supposed to be reviewing draft ordinances, but it ended up as a meeting with the Weber County School Board. He will make further comment on this later in the agenda.

The pledge was led by former Council Member Bruce Ahlstrom.

Approval of Town Council Minutes December 18th, 2007:

CM Truett made a motion to approve the minutes of the town council meeting held December 18th, as amended. CM Stevenson seconded. All votes aye. Minutes are approved.

Approval of Summary of Minutes Held December 18th, 2007:

CM Sorensen made a motion to approve the Summary of minutes held December 18th as prepared. CM Gault seconded. All votes aye. Summary is approved.

Unfinished Council Member Business:

CM Gault has a list of items that he would like to complete before he feels obligations to the town are fulfilled. He asked permission to continue to work on these items. There is a 2008 RAMP grant application due on January 31st CM Gault volunteered to help with the application. There is also a progress report due May 1st on the current RAMP grant, CM Gault offered to help prepare a final draft report on this grant. CM Gault has also been working on a Water Book for the town, he would like to continue to gather information to add to this book. It should be very valuable to the town.

The rewrite of the ordinances is not totally complete, CM Gault is willing to help the new CM who is given this responsibility. He is also in the process of preparing a summary of the town's ordinances for the Sheriff and Ordinance Inspector.

CM Stevenson mentioned that in the SW corner of the park the sign has been redone by Boy Scout Jordan Brasher. The sign looks great and Steve Songer helped make sure it was put together so it would look right. Boy Scout Preston Delight finished the fence around the playground area and will be working on the entrance, with Steve Songer's help.

Comments from retiring Council Member's:

CM Gault thanked all the people he has worked with these past four years. He has met a lot of wonderful people and has been very grateful for all the help he received. CM Gault encouraged the council member's, with all the many difficult decisions they will be faced with, to focus on what is the best decision for the town and put any personalities aside.

CM Stevenson commented that the last four years have gone by quickly. He has felt it a privilege to serve on the town council and to work with the mayor and the council members. It's been great to see all the residents that get involved with so many of the town projects. You can always count on the residents to show up and get the job done. His only regret is that he wasn't able to give this job his full time attention. CM Stevenson stated that his years on the council have been very rewarding, and he has learned a lot. He agrees with CM Gault that the town has some big issues to deal with in regards to growth and water. He is very comfortable with the new council and knows that they will serve the town admirably.

CM Truett thanked the people of Huntsville for re-electing him for another two-year term. He still has a couple projects he'd like to accomplish; one of those is to install old fashioned street lights around the park and town hall. CM Truett commented that he has enjoyed working with CM Gault and Stevenson. He is amazed at the amount of time CM Gault has put into rewriting the town's ordinances. Recently there has been an article in the Standard Examiner about council member's pay scale. Huntsville pays their council 8 cents a month. CM Truett is looking forward to serving for two more years on the council.

Mayor McKay expressed deep appreciation for all the service that has been rendered by the outgoing council member's. Being on the council can be difficult at times. There is a lot of work involved in sitting on the council. It is admirable when people step up to serve. Only those who have served in these positions will ever know how much goes into filling them. Mayor McKay appreciates all their fine work and wished them well, and hopes we haven't seen the last of them in terms of their service to the town. The Mayor echoed his thanks to all the residents who do step up to serve in many capacities'. It requires a lot of peoples input and participation to make a community what it is and what it is capable of becoming.

CM Sorensen wanted to express his thanks to the retiring council members as well. He read an email addressed to CM Gault. "During Ron's short time on the council, he has proven to one of the hardest working council member's this town has ever seen. Ron has worked harder and accomplished more in two years, than most completing a four year term.

Among many other accomplishments he has revamped the building and business licensing departments, rewritten the town's ordinances and is compiling a history of the town's culinary water system. In short the town has worked him non-stop. We will all miss Ron and his ability to set his emotions aside, do the research, and then make his decisions. He will leave big shoes to fill.

Mayor McKay invited the retiring council member's to take their seats in the audience.

Swearing in Ceremony:

Gail Ahlstrom asked the newly elected council member's to repeat the oath of office after her. "I do solemnly swear that I will support, obey and defend the constitution of the United States, and the Constitution of this State, and that I will discharge the duties of my office with fidelity." The new council member's took their seats. Mayor McKay welcomed the new council member's and invited them to say a few words.

CM Johnson expressed his appreciation for the confidence the residents have in him. **CM Truett** stated that he appreciates being re-elected and is looking forward to working with the new council. **CM Ferre'** stated that as he is becoming more involved he has been amazed at how much work all of the council members do and have done. He wants what is best for the town and appreciates the town's support.

New Council Member Business:

Discussion and/or action on Ordinance to establish 2008 Meeting Schedule: (See Attachment #1) Mayor McKay has passed out a survey to the new council members asking them what their preference would be for which day to hold the council meetings. It was unanimous that the council meeting should be moved from Tuesday to Thursday. **Mayor McKay made a motion to adopt Ordinance 2008-01-03. An Ordinance establishing a time and place for holding regular Huntsville Town Council meetings.** The governing body shall conduct regular meetings which shall be held on the first and third Thursday of each month at 7:00 p.m. Unless the meeting date is a legal holiday, then the meeting shall be held at a time scheduled during the meeting prior to the legal holiday. CM Ferre' seconded. All votes aye. Motion does pass.

Roll:	Mayor McKay	<u>Aye</u>	CM Ferre'	<u>Aye</u>
	CM Truett	<u>Aye</u>	CM Johnson	<u>Aye</u>
	CM Sorensen	<u>Aye</u>		

Discussion on Newly Elected Officials Training, sponsored by ULCT:

Mayor McKay mentioned that the newly elected training began in November and goes thru February. The next training is in Logan, this Saturday at 8:00 a.m. The training is valuable and if they wish to attend to coordinate this with the clerk. CM Truett recommended that the council attends, the ULCT does an excellent job with the training and there is a lot of good information.

Set date for Work/Planning session:

Mayor McKay would like to meet with the council to go through some basic things in terms of the local town government, review financial info, and an overview of the different departments.

Mayor McKay made a motion to hold a work session on January 12th at 9:00 a.m. to provide information and input to the newly elected council on financial and departmental issues. CM Truett seconded. All votes aye. Motion does pass.

Roll:	Mayor McKay	<u>Aye</u>	CM Ferre'	<u>Aye</u>
	CM Truett	<u>Aye</u>	CM Johnson	<u>Aye</u>
	CM Sorensen	<u>Aye</u>		

Set Date for Work Session to Review Remaining Draft Ordinances:

Mayor McKay made a motion to set a work session for January 17th, immediately following the regularly scheduled council meeting. CM Ferre' seconded. All votes aye. Motion does pass.

Roll:	Mayor McKay	<u>Aye</u>	CM Ferre'	<u>Aye</u>
	CM Truett	<u>Aye</u>	CM Johnson	<u>Aye</u>
	CM Sorensen	<u>Aye</u>		

Discussion on Valley Elementary Remodel:

Mayor McKay reported that the council became aware two weeks ago, that the W.C. School District were in the process of formulating a decision to change the elementary school location. Since the bond election a couple of years ago, they have progressed and are in phase two of the process to rebuild Valley Elementary. They had done all the studies, engineering, and architecture requirements. When the estimates started coming in they were quite a bit higher than what was originally anticipated. They started thinking about building a new school at a different location, instead of trying to shuffle kids while in the process of building an addition to the old school. They were going to make a final decision on this matter last night, but CM Truett who attended the board meeting, asked them to come before the town council and defer their decision until January 28th. During the town's work session tonight, there were three members of the W.C. School Board who did a presentation for the council. Mr. Engstrom has offered to set up a dialogue with the board members. So that the council can make sure that all options are considered. In Mayor McKay's opinion they have not had much of a public process in their decision making. The town didn't receive any notification officially about this, we found out by rumor. The Mayor thought it important not only for our community but also as tax payers, that whatever decision is made is made with a great deal of input from the public.

Discussion and/or action on proposed Title 11: Cemetery Ordinance:

Mayor McKay mentioned that at the public hearing there were slight amendments made to this ordinance, they were not subtenant but have been incorporated into the proposed ordinance.

Mayor McKay made a motion that the council adopts the Title 11: Cemetery Ordinance as prepared and presented in the public hearing process. CM Sorensen seconded. All votes aye. Motion does pass.

Roll:	Mayor McKay	<u>Aye</u>	CM Ferre'	<u>Aye</u>
	CM Truett	<u>Aye</u>	CM Johnson	<u>Aye</u>
	CM Sorensen	<u>Aye</u>		

Discussion and/or action on Council Member Assignments: (See Attachment #2)

Mayor McKay mentioned that on the survey form he gave to the council they were able to select departments that they wanted to handle and those they didn't. The Mayor tried to give each council member at least one or two of the departments that they requested. The Mayor prepared a list of proposed assignments. Mayor McKay explained that by statute he has the responsibility of administrative duties and responsibilities. It is tradition in Huntsville, where some of the administrative duties are delegated to council members. This allows the council to work within the jurisdiction of their delegated responsibilities, and to coordinate and be a support and help so that as a team they can function appropriately in conducting the affairs of the town. The Mayor passed out a copy of his proposed assignments for the council's review. They are as follows:

Mayor McKay: General Administration-Financial, Personnel, Legal, Etc., Public Safety/Court, Emergency Preparedness, WACOG Representative, History Department

CM Ferre': Road Department, Water Department, Town Clean-Up, Newsletter/Public Relat. Excavation Permits (Utilities)

CM Johnson: Town Building Official, Building Permits Department, Business Licenses, Planning Commission Member, Zoning and Ordinances, Ordinance Enforcement

CM Sorensen: Park Department, Sport & Recreation Coordinator, Community Events (July 4th), Website, Special Projects

CM Truett: Mayor Pro Tem, Cemetery Department, Landfill, Tree Committee, Liaison with Schools, forest Service & Special Districts, Huntsville Waterworks Board Member

CM Sorensen asked if he could get the council's support with the 4th of July, they all responded that they would be willing to help him out. CM Ferre' commented that CM Stevenson has done a fantastic job with the past 4th of July Celebrations, it is a huge job and no one should have to do it alone. **CM Truett made a motion to adopt by resolution the council member assignments for 2008 as presented.** CM Johnson seconded. All votes aye. Motion does pass.

Roll: Mayor McKay	<u>Aye</u>	CM Ferre'	<u>Aye</u>
CM Truett	<u>Aye</u>	CM Johnson	<u>Aye</u>
CM Sorensen	<u>Aye</u>		

The Mayor explained that he left two assignments off the list, one was grant procurement. His reasoning was that each council member could help facilitate grant applications for their departments. Second, was in regard to physical facilities, he felt that the council member who was responsible for a particular department would also be responsible for the equipment and facilities that went with that department.

New Business:

There was none.

Citizens Comments:

Janet Keopple commented that she would like to see some serious thought put into a monument at the cemetery. She wondered where the list of whose name can be added to the monument was going to start. What will be the requirements for being included on the marker? Or will the marker just say to all who served. If names are listed, you can bet someone will be left out. The Mayor asked what her opinion was. Those are very good questions that will have to be addressed. Chris Stevenson mentioned that the biggest obstacle with the monument is money, and trying to raise donations from corporate sponsors. We want to be inclusive not exclusive. But need to pay appropriate honor to all who have served. There are a couple of individuals who have offered to help with financial donations for the monument. These are all good suggestions to keep in mind. Angel Truett remarked that kids love to see and read the names on the monument at the town park.

Mr. Engstrom stated that if he is going to continue working as the town's attorney, he will be open for any phone calls and offered his service to the council.

Mayor McKay stated that in our next council meeting he will be prepared to make a number of appointments or re-appointments.

Mayor McKay mentioned that all item on the agenda have been addressed. CM Ferre' made a motion to adjourn. CM Johnson seconded. All votes aye.

Meeting adjourned at 8:25 p.m.

Gail Ahlstrom, Clerk/Recorder

James C. McKay, Mayor