

Huntsville Town

Code Violation Complaint Form

Complainant Name: _____

Complainant Mailing Address: _____

Email: _____ Phone: _____

Complainant Signature: _____ Date: _____

Property Address of Code Violation: _____

Parcel Number(s) of Code Violation: _____

Parcel(s) Owner Name (if known): _____

Parcel(s) Owner Mailing Address (if known): _____

Description of Code Violation: _____

For Town Use

Fees Paid: _____

Complainant wishes to remain anonymous: Yes No

Date: _____

Complaint ID #: _____

Code Compliance Officer – Investigation

Investigating Officer: _____ Complaint ID #: _____

Date(s) of Investigation: _____

Applicable Title(s) of Code: _____

Observations: _____

Code Compliance Officer – Violation Determination

No Violation Observed

Violation Observed

Code Compliance Officer – Enforcement Action

Title(s) of Code Violated: _____

Owner(s) of Record: _____

Address of Record: _____

Date Notice Served: _____ Method of Notice (circle one): Regular Mail Hand Delivery

Extension Request (date): _____ Extension Granted Through (date): _____

Appeal (date): _____ Appeal Authority Decision (date): _____

Notes: _____
