

# Huntsville Town

## Annexation Petition

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Applicant Name: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Brief Description of Proposed Annexation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Parcel Owner's Permission for Annexation Petition**

*The undersigned authorize this petition for Annexation into Huntsville Town:*

Parcel Number(s): \_\_\_\_\_

Parcel(s) Owner Name: \_\_\_\_\_

Parcel(s) Owner Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Parcel Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title (Authorized Agent): \_\_\_\_\_

*The undersigned authorize this petition for Annexation into Huntsville Town:*

Parcel Number(s): \_\_\_\_\_

Parcel(s) Owner Name: \_\_\_\_\_

Parcel(s) Owner Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Parcel Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title (Authorized Agent): \_\_\_\_\_

*(For Additional Parcel Owners Use Attached Sheet)*

**Annexation Petition Criteria (10-2-403 UCA)**

**Please attach property ownership plat showing all private properties and percentages of land ownership in proposed area.**

- 1. All Petitioners are the owners of private real property located within the area proposed for annexation? (yes) (no)**
  
- 2. The area being petitioned covers a “Majority of the private land area” within the area proposed for annexation? (yes) (no)**
  
- 3. The area covers 100% of the private land area within the proposed area? (yes) (no)**
  
- 4. The petition is accompanied by an accurate and recordable map prepared by a licensed surveyor? (yes) (no)**
  
- 5. The petition designates up to five (5) of the signers as Sponsors and one (1) Contact Sponsor with the mailing address of each? (yes) (no)**
  
- 6. Is any of the land in this petition located within a previously filed annexation petition that has not been acted upon by the Town Council? (yes) (no) Please specify:**

**For Town Use:**

Date of Petition: \_\_\_\_\_ Fees Paid: \_\_\_\_\_

\_\_\_\_\_  
Beckki Endicott, Town Clerk

**Huntsville Town Council – Vote to take action on annexation petition**

Action is taken at the following Town Council meeting after a minimum of 14 days following the filing of a petition

Approved

Rejected

Mayor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notes/Conditions: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Beckki Endicott, Town Recorder

Date: \_\_\_\_\_

**Huntsville Town Clerk certifies petition: (within 30 days of action)** \_\_\_\_\_

Written notice of certification sent to Town Council, contact sponsor and Weber County Commission

\_\_\_\_\_ Date: \_\_\_\_\_  
Beckki Endicott, Town Recorder

**Huntsville Town Council – Publication of Notice of intent to Annex once a week for three consecutive weeks beginning no later than ten days after receipt of Recorder Notice of Certification. (Attach copies of publications)**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Huntsville Town Council – Mail written notice to affected entities within twenty (20) days of the Recorder Notice of Certification. (Attach copies of publication)**

**Date:** \_\_\_\_\_

**Huntsville Town Council – Public Hearing held unless protest is filed within thirty (30) days of notice to affected entities. (Attach minutes and Resolution of Annexation or Annexation Ordinance and Agreement)**

**Date:** \_\_\_\_\_

**Huntsville Town Council – Vote on Annexation Agreement & Ordinance**

Approved

Conditional Approval

Rejected

Deferred

Mayor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notes/Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_ Date: \_\_\_\_\_  
Beckki Endicott, Town Recorder

**ADDITIONAL PARCEL OWNERS**

**Parcel Owner's Permission for Petition to Annex into Huntsville Town**

*The undersigned authorize this petition for annexation into Huntsville Town:*

Parcel Number(s): \_\_\_\_\_

Parcel(s) Owner Name: \_\_\_\_\_

Parcel(s) Owner Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Parcel Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title (Authorized Agent): \_\_\_\_\_

*The undersigned authorize this petition for annexation into Huntsville Town:*

Parcel Number(s): \_\_\_\_\_

Parcel(s) Owner Name: \_\_\_\_\_

Parcel(s) Owner Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Parcel Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title (Authorized Agent): \_\_\_\_\_

*The undersigned authorize this petition for annexation into Huntsville Town:*

Parcel Number(s): \_\_\_\_\_

Parcel(s) Owner Name: \_\_\_\_\_

Parcel(s) Owner Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Parcel Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title (Authorized Agent): \_\_\_\_\_

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Parcel Number(s): \_\_\_\_\_

Parcel(s) Owner Name: \_\_\_\_\_

Parcel(s) Owner Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Parcel Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title (Authorized Agent): \_\_\_\_\_